

BERJAYA

TIMES SQUARE, KUALA LUMPUR - MALAYSIA
HOTEL

MALAYSIA SOCIETY OF RADIOGRAPHERS

07 November 2013 – 10 November 2013

Attention : Mr Suriah
Tel : 03 2117 8258

Email: suriah.kumar@berjayahotel.com
BTH.Meetings@berjayahotel.com

Please email in your booking to avoid misplacement. All bookings are based on Rates are subject to change based on availability.

From:	Company:	Date:		
Tel:	Fax:	Email:		
Name of Guest(s) :	(1)			
Speaker [] or Delegate []	(2)			
Arrival Date :		Flight Details / ETA		
Departure Date :		Flight Details / ETD		
Room Reservation	Suites Category	Special Rate per suite per night	No of room (s)	No of guest (s)
Room Rate for Delegates	Superior Room (51sqm)	<u>Please tick One:-</u> MYR 290.00nett (Single) w breakfast MYR 320.00nett (Double) w Breakfast <u>All the rate is inclusive of 10% service charge & 6% government tax</u>		
	* All suites booking is subject to availabilities and will be notified upon booking are received.			
Billing Instruction				
Guaranteed By	[] Mastercard [] VISA [] Amex [] Others -			
	Credit Card No :		Expiry Date :	
	Please provide the 4-Digit Security Code No : _____			
	[] Cash / Bank Draft / Cheque (Full Prepayment)			
	If mode of payment is by cash / bank draft / cheque, the Hotel will forward a Proforma Invoice with complete bank details. Unguaranteed reservations will be subject to cancellation of booking after 6:00 pm on arrival date. (Please provide a photocopy of your credit card – front & back)			
Special Request (subject to availability)	[] Double Bed [] Twin-bed [] Non-smoking			
Remark	Guest will be responsible for any claims made by the Hotel for loss on exchange arising from accounts settled by foreign currencies.			

- Official check-in time is 1400 hours and check-out time is 1200 hours. Late check-out after 1400 hours will be subject to a half day rate and a full day room charge will be imposed for late check-out after 1800 hours.
- Rooms subject to availability.
- No-show arrival with a pre-arranged limousine transfer are subject to a full charge unless prior written cancellation has been received by the hotel no later than 72 hours of estimated time of arrival. Any cancellation must be informed 7 days prior to arrival, failing which a one-night penalty charge will be applicable.
- All reservations must be guaranteed by a valid credit card / cash / bank draft / cheque. The Hotel reserves the right to release all unguaranteed rooms, seven (7) days prior to arrival date.
- Please make all money orders, bank drafts and / or company cheques payable to **Berjaya Hospitality Services Sdn Bhd** and crossed to "Account Payee Only". **Maybank Account No : 514084152023. Swift code: MBBEMYKL**

I hereby agree to guarantee the accommodation and any transportation charges with my credit / charge cards as above.

Authorised Signature :- _____

Cardholder's Name :- _____

Confirmed By : _____

Company Stamp :- _____

Confirmation No : _____

Berjaya Times Square Hotel
No.1, Jalan Imbi, 55100 Kuala Lumpur, Malaysia.
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Hotel Contact: Juliana Liew. E-mail :Juliana.liew@berjayahotel.com / bth.rsvn@berjayahotel.com